



**TANG SHIU KIN VICTORIA  
GOVERNMENT SECONDARY SCHOOL**

5, Oi Kwan Road, Wanchai, Hong Kong  
Telephone No: 2573 6962 Fax No: 2572 5344

(For Office Use)

Application No: \_\_\_\_\_

Date/Time of Submission: \_\_\_\_\_

**Secondary 1 Discretionary Places**

**Application Form**

(Applicable to students admitted to Secondary One in September 2025)

**1. Applicants' Particulars:**

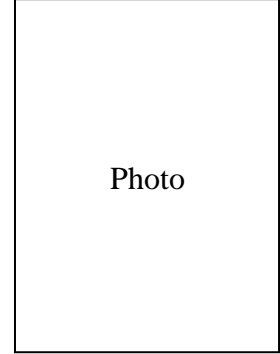
Name in English: \_\_\_\_\_ Name in Chinese (if applicable) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ \*HK Birth Cert. No / HKID No: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Year of S1 DP : \_\_\_\_\_



Student Reference No.(STRN): (Please refer to P6 Student Card)

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Previous Primary School :

School	Level		Year	
	From	To	From	To

**2. Parents / Guardian Particulars:**

	Father	Mother	Guardian
Name in English:			
Name in Chinese:			
Relationship with Applicant:			
Alumnus (Graduating Year)	<input type="checkbox"/> Yes (Year: _____) <input type="checkbox"/> No	<input type="checkbox"/> Yes (Year: _____) <input type="checkbox"/> No	<input type="checkbox"/> Yes (Year: _____) <input type="checkbox"/> No
Occupation (e.g. Clerk, Worker, Manager etc.)			
Company Name:			
Company Address:			
Telephone No. (Office):			
Telephone No. (Home):			
Telephone No. (Mobile) :			

**3. Sibling(s) studied / studying in this school (if any)**

Name	Sex	Relationship with Applicant:	Year and Class

Remarks : (1)\*Delete where inappropriate ;(2) Please put a ✓ in the appropriate box.

#### 4. Academic Performance, Extra-Curricular Activities and Service

##### 1. Academic Performance and Conduct

Please fill in the grade and score (with 100 as the full mark) of each subject according to the report card.

	Chinese	English	Mathematics	Conduct	Remarks
P4 1 <sup>st</sup> Term					
P4 2 <sup>nd</sup> Term					
P5 1 <sup>st</sup> Term					
P5 2 <sup>nd</sup> Term					
P6 1 <sup>st</sup> Term					

##### 2. Awards: (Please fill in Champion, first runner-up, second runner-up, exemplary or good only)

Date	Competition	Awards	Organizer

##### 3. Service (Internal / External)

Date	Service	Organizer	Remarks

Applicant's Name: \_\_\_\_\_

Parent's/ Guardian's Name: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Parent's/ Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- Attention:
- (1) This form is free of charge.
  - (2) Please read the "Application Information" carefully before completing the application form.
  - (3) All personal information collected will be used for processing the application. All personal documents submitted will not be returned and destroyed upon the completion of the admission procedures.



## Tang Shiu Kin Victoria Government Secondary School

### Secondary 1 Discretionary Places

(Applicable to students admitted to Secondary One in September 2025)

#### Application Information

1. **Number of Secondary 1 (S1) Discretionary Places (DP): 30 (30% of the school's S1 places)**
  
  2. **Submission of Application Form:**
    1. Date: 2 January 2025 (Thursday) – 16 January 2025 (Thursday) (inclusive)
    2. Time:           Monday to Friday           9:00 am to 4:30 pm  
                          Saturday                           9:00 am to 12:00 noon
    3. Parent may submit Application form to the school in person or through the SSPA e-Platform.
    4. Application forms can be obtained at the School General Office or downloaded from the school website (<http://www.tskvgss.edu.hk>).
  
  3. **Guidelines for Filling Out the Application Form:**
    1. The school will only consider the applications of Primary 6 students who participate in the 2025-2026 S1 Discretionary Places.
    2. Applicants may apply to not more than two participating secondary schools, otherwise the chance of acquiring a discretionary place will be forfeited.
    3. According to the guidelines issued by the Education Bureau (EDB), the submitted application form for S1 DP **cannot be withdrawn or cancelled.**
    4. Applicants should complete and return the application form with the following documents **stapled in the order (a) to (e) on or before 16 January 2025 4:30 p.m.**
      - (a) Please fill in 'Tang Shiu Kin Victoria Government Secondary School' in the column 'Name of School Applied' on the 'Application Form for Secondary One Discretionary Place' distributed by the EDB (all 3 parts intact).
      - (b) Photocopies of school report cards of the past three years (Primary 4, Primary 5 and Primary 6)
      - (c) Photocopy of the applicant's Hong Kong Birth Certificate / Hong Kong ID Card or other identification document
      - (d) Photocopies of the certificates of awards and achievements listed in the application form.
      - (e) 2 self-addressed stamped (\$2.2) envelopes
- Notes:** There is no need to provide recommendation letters of the primary schools. An application will only be considered when the application form is returned to the School General Office before the deadline and is enclosed with sufficient documents.
5. Please complete the form in BLOCK letters and provide detailed information.

#### 4. Short-listing Criteria and Weighting for Interviews

Applicants will be shortlisted for interview according to the following criteria and weighting:

Criteria	Weighting (%)
(a) Academic Performance (including the rank order provided by the EDB and academic results);	80%
(b) Performance in extra-curricular activities and voluntary service; and	20%
(c) Student has obtained B or above in conduct.	

#### 5. Interview:

Date: March 2025 (The exact date & time will be stated in the notification letter of interview.)

#### 6. Admission Criteria and Weighting

Applicants will be admitted to the school according to the following criteria and weighting:

Criteria	Weighting (%)
(a) Academic Performance (including the rank order provided by the EDB and academic results) and performance in extra-curricular activities and service;	70%
(b) Interview Performance; and	30%
(c) Student has obtained B or above in conduct.	

#### 7. Release of Results:

Parents of successful applicants will be informed of their children's inclusion in the Successful Lists for Discretionary Place by letter and phone on 31 March 2025 (Monday). All participating students will receive the Secondary School Places Allocation (SSPA) results (including results at the Discretionary Places and Central Allocation stages) on 8 July 2025 (Tuesday) sent by the EDB.

#### 8. Handling of Personal Information:

All personal information collected will be used for processing the application and will be divulged to the EDB when the need arises. All personal documents will be destroyed upon the completion of the admission procedures.

#### 9. Contact Details:

Address: 5, Oi Kwan Road, Wanchai, Hong Kong  
Telephone Number: 2573 6962

#### 10. Applications for S1 Transfer Places:

Parents can make enquires about the S1 places upon the release of the SSPA allocation results.